

CHMS GENERAL BOARD MEETING MINUTES from 12/17/2020

PTO Executive Board Meeting
Thursday, December 17, 2020

In Attendance:

Co-Presidents - Jenny Driscoll and Michele Schubkegel
Co-Vice Presidents - Anastasia Nystedt and Becky Rush
Treasurer & Assistant-Treasurer - Jennifer Buffardi & Margie Jeffords
VP Communications - Michelle Crowe
Web Master and Remote Learning Liaison - Geegee Kan
Principal - Levi Brown
Teacher Liaison - Lisa Albano
Secretary - Courtney Stach

Agenda for the General Board Meeting

-Approval of Last Meetings Minutes
-PTO News
-Financial Update
-Updates from Dr. Brown
-Dr. Duffy Presentation

Welcome! To the PTO December 17th, 2020 General Board Meeting

I. APPROVAL OF LAST CHMS GENERAL BOARD MEETING'S MINUTES - OCTOBER 29th, 2020

There was a vote to approve the October 29th, 2020 General Board Meeting Minutes.

-There was a motion to approve.
-The CHMS General Board Meeting minutes were approved.

II. PTO NEWS - Jennifer Driscoll and Michele Schlubkegel

- A) Thank you to our generous family/community sponsors, as the PTO was able to raise almost \$25,000 in fundraising revenue. This fully covers our operating expenses and allows us to continue gifting the teacher and students with the much-needed supplies assisting in enhancing their curriculum. This helps us address the MRC needs and work directly with Dr. Brown and the CHMS staff to identify the immediate ways to enhance and improve the learning environment.
- B) We did not have our traditional assembly for the veterans this past November 11th, 2020 Veteran's Day. The CHMS PTO did treat the local vets (who would've spoken at our assembly) to a coffee and a pastry from La Fortuna to express our thanks! This is a time-honored program that we cannot wait to host again next year. We were quite grateful to receive a letter from one of our devoted vets, thanking our PTO. Jennifer Driscoll shared the note/article from the local newspaper on her PTO presentation Powerpoint slide.
- C) On December 1, 2020 the CHMS PTO website platform migrated to GO DADDY to support all of our hosting needs. We appreciated all of your patience during this process, as we experienced some downtime and our staff had trouble uploading forms and newsletter posts.
- D) Thank you to our long standing web consultants for their service and help: Lisa and Chris for all of their expertise!
- E) Merry and Bright! The PTO brought holiday cheer to the teachers and staff with a pizza lunch on Wednesday.
- F) We are inviting them to have a cup of cheer; a yummy coffee and cookie bar on Friday, December 18th, 2020 before school lets out for Christmas Break. Thank you to all of our Holiday Helpers and our Teacher Liaison, Lisa Albano for making this happen!
- G) PTO Gift of the Season was a great success yet again! This event was headed up by Stephanie Hamman and Nancy Koschik. Thanks to our generous CHMS families; we donated almost \$4000 in gift cards and to Hinsdale Community Service and helped 50 families at Christmas time. We know these gifts are greatly appreciated each holiday season and this one especially with the hardship of these times.
- H) CHMS Fundraising and our Eagle mask sales have been a great success. The masks are made by a Hinsdale Mom who owns a local business. We ordered 150 masks and have sold 105 of them. We have gifted 25 to the

Angel Fund and there are only 20 masks left to be purchased to help our effort. These are great last minute gift ideas and a fun unique holiday trinket.

- I) Thank you teachers and staff for making this fundraiser a success and for showing off your Eagle pride!
- J) CHMS is amazing INSIDE and OUT! The next time you are doing a pick-up or drop-off at the school; please don't hesitate to notice the beautiful landscaping. The planters are all newly updated for the season. The wind turbine received a much needed clean up! We send our thanks and appreciation to the landscaping chair people and our special HCHS Honor Society volunteer.
- K) Paving the way to our future; leave your mark and buy a brick! Dan Lambert is the brick sales chairperson and he is available to take your brick orders! It's also a great way for local businesses to show their support. Bricks are on sale now and will be installed in the summer.

III. **Financial Update** - Jennifer Buffardi and Margie Jeffords

- A) The total fundraising and income projected is to be \$9,615 above the budgeted income, despite some of our canceled fundraising due to Covid.
- B) No-need to rebudget thanks to the excellent Turn-About! Thank you to all those who participated!
- C) The \$9,615 surplus is for strategic planning and \$500 of this budget has been utilized for the stylus pens requested by the teachers.
- D) Expenses are all in line with the budget.
- E) The 2020/2021 budget can be found on the CHMS PTO website.

IV. **Dr. Brown's Update for the Meeting** - Dr. Levi Brown

- A) Spirit Week was a great success! The kids enjoyed the daily fun and Dr. Brown said there were lots of laughs and smiles among the students, faculty and staff. The staff also greatly appreciated all of the treats and attention from the PTO, thank you!
- B) Our CHMS food and donation drive was a great success as well and truly helped the students and faculty take time for those in need. We collected a good amount of food, non-perishables and diapers from both students and faculty to share and deliver.
- C) We typically do the Encore selections in the Spring but due to the scheduling intricacies with the different types of learning models with Covid, we are doing them early this year. Levi and staff are running reports and counting all of the requests. If there are issues with your selection, please feel free to reach out to Dr. Brown or Geegee Khan (Remote Learning Liaison) with your questions.
- D) Parents made their 2nd semester learning style selections. We have all the pieces collected to know how to handle the needs of the parents and student body so thank you for your participation.
- E) Jamie Guerin the 7th grade teacher is heading up our Spelling Bee! Thank you, Jamie! We are hosting it virtually with HMS. If you are interested, please sign up!

V. **Thank you for participating in our meeting this evening!**

- A) We are so grateful to have you and now let's turn our focus to Dr. John Duffy's presentation at 7:30pm. The presentation will be recorded and can be found on our PTO website post-lecture series. The topic is how to help your child with anxiety in the Covid environment. (Meg Cooper from D181 Foundation shared the recorded version with all of the PTOs and this recorded presentation can be found on our CHMS PTO website).

Webinar with Dr. John Duffy

[Parenting the New Teen in the Age of Anxiety and Covid-19](#)

Meeting adjourned. 7:15pm